

BOARD OF DIRECTORS MEETING
OPEN SESSION
 Thursday, May 29, 2025
 5:30 pm – La Verendrye General Hospital / Webex

A G E N D A

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – April 24, 2025 * Pg 4 2.2 Board Chair & Senior Leadership General Report – D. Clifford, H. Gauthier, D. Harris, C. Larson, J. Ogden, Dr. L. Keffer * Pg 6 2.3 Governance Committee Report – B. Norton 2.4 Audit & Resources Committee Report – B. Norton 2.5 Quality Safety Risk Committee Report – M. Kitzul 2.6 Auxiliary Reports – Moved to In Camera	
3.	Motion to Approve the Agenda	
4.	Public Presentation – Board Membership – M. Murray	
5.	Patient / Resident Safety Moment	
6.	Business Arising - None	
7.	New Business - None	
8.	Opportunity for Public Participation	
9.	Move to In-Camera	
10.	Other Motions/Business	
11.	Date and Location of Next Meeting: June 17, 2025	
12.	Termination	

* denotes attached in board package / **denotes circulated under separate cover / *** denotes previously distributed

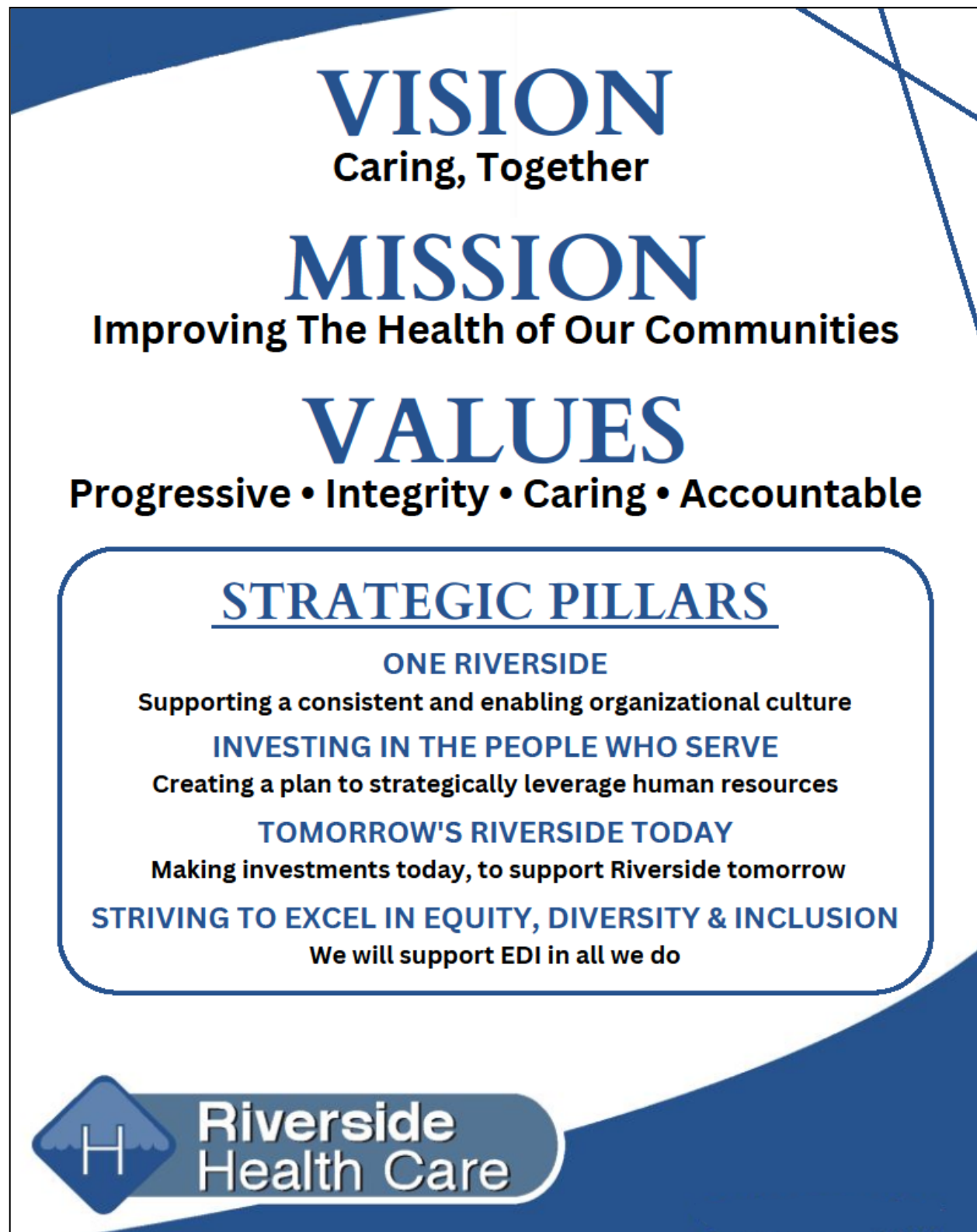
**BOARD OF DIRECTORS MEETING
ANTICIPATED MOTIONS – OPEN SESSION**

Thursday, May 29, 2025

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
8.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
9.	Other Motions/Business	
11.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

Indigenous Acknowledgment:

Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.

The graphic features a white central area with blue borders and decorative lines. It contains the organization's vision, mission, values, and strategic pillars. At the bottom left is the Riverside Health Care logo, which consists of a blue diamond with a white 'H' and the text 'Riverside Health Care' in white on a blue background.

VISION
Caring, Together

MISSION
Improving The Health of Our Communities

VALUES
Progressive • Integrity • Caring • Accountable


STRATEGIC PILLARS

ONE RIVERSIDE
Supporting a consistent and enabling organizational culture

INVESTING IN THE PEOPLE WHO SERVE
Creating a plan to strategically leverage human resources

TOMORROW'S RIVERSIDE TODAY
Making investments today, to support Riverside tomorrow

STRIVING TO EXCEL IN EQUITY, DIVERSITY & INCLUSION
We will support EDI in all we do

 **Riverside
Health Care**

**RIVERSIDE HEALTH CARE FACILITIES INC.
MINUTES
OPEN SESSION**

Date of Meeting: April 24, 2025

Time of Meeting: 5:30 pm

Location of Meeting: Webex / LVGH Board Room

PRESENT: H. Gauthier M. Kitzul Dr. L. Keffer D. Clifford
K. Lampi E. Bodnar B. Norton *via Webex

STAFF: B.Booth, C. Larson, D. Harris

REGRETS: Dr. K. Arnesen, A. Beazley, J. Ogden

GUESTS: H. Kaemingh, D. Black, C. McCormick*, H. Loney

1. CALL TO ORDER:

D. Clifford called the meeting to order at 5:30 pm. B. Booth recorded the minutes of this meeting. B. Norton read the Indigenous Acknowledgment and the Mission Statement. D. Clifford welcomed everyone and reminded all of the virtual meeting etiquette.

1.1 Quorum

D. Clifford shared there was 1 regret. Quorum was present.

1.2 Conflict of Interest

No conflict of interest or duty was declared.

2. CONSENT AGENDA

The Chair asked if there were any items to be removed from the consent agenda to be discussed individually. There were no items removed.

3. MOTION TO APPROVE THE AGENDA:

It was,

MOVED BY: B. Norton

SECONDED BY: E. Bodnar

THAT the Board approves the Agenda as circulated.

CARRIED.

4. Patient / Resident Safety Moment

Moved to In Camera.

5. BUSINESS ARISING:

There was no business arising.

6. NEW BUSINESS:

There was no new business.

7. OPPORTUNITY FOR PUBLIC PARTICIPATION

There was no public participation.

8. MOVE TO IN-CAMERA:

It was,

MOVED BY: M. Kitzul

SECONDED BY: K. Lampi

THAT the Board go in-camera at 5:32 pm.

CARRIED.

9. OTHER MOTIONS/BUSINESS:

There was no other motions/business.

10. DATE AND LOCATION OF NEXT MEETING:

May 29, 2025

11. TERMINATION:

It was,

MOVED BY: K. Lampi

THAT the meeting be terminated at 8:29 pm.

CARRIED.

Chair

Secretary/Treasurer



Board Chair, Chief of Staff & Senior Leadership Report - May 2025

Open Session

Strategic Pillars & Directions

Investing in Those Who Serve - Strategically Leveraging our Human Resources

- **Advantage Ontario LTC Conference**
Calli Vandenbrand, Stacy LaBelle and Tara Morelli attended the LTC Conference in Toronto April 28-May 1, 2025. In addition to the benefits of the various sessions our LTC Administrator was a panel member at the conference as it related to the new InterRAI LTCF and our experience as an Early Adopter. As per the Canadian Institute of Health Information “the interRAI LTCF is not a questionnaire. It is a person-centered assessment that evaluates the needs, strengths and preferences of those living in an LTC facility. It looks at the performance and capacity of a person, including their mental and physical health, social supports, and everyday activities of daily living like eating and dressing. The information from the assessment is used to identify areas for improvement and risks for a decline in health, well-being and function”.
- **Staff Appreciation Lunches**
Staff appreciation lunches were held this year in May at the LaVerendrye General Hospital (LVGH), Rainycrest LTC, Rainy River (RRHC), and Emo (EHC) locations. Members of leadership attended each session to serve staff in recognition of their commitment and dedication to Riverside and the residents of the Rainy River District.
- **Nurses Week**
Nursing Week 2025 was held May 12-18 this year. Nursing week is an annual celebration of the nursing profession that coincides with the birthday of Florence Nightingale who is known as the founder of modern nursing. This year’s Nursing Week Theme is “Celebrating Nursing Action & Impact”. We celebrate the contributions and commitment of our nurses across Riverside Health Care and the health care system.

One Riverside - Promoting a Consistent and Empowering Culture

- **Bridge North West (Meditech Implementation)**
 - The Regional Team provided required supporting documentation to the Riverside Health Care (RHC) Local Delivery. The committee membership is confirmed with the first meeting being on June 12, 2025.
 - Dr. Gustafson is our Physician Lead with Dr. Arneson providing Emergency Department and Labour and Deliver (L&D) support.
 - Site visits to RRHC, EHC and LVGH with IST and BridgeNW Technical Lead to assess locations and future equipment needs has occurred.
 - Meeting held with BridgeNW program leads to review Riverside in scope document from 2022.
 - Confirmation received that this only affects Supply Chain for Pharmacy products.
 - Discussion held on Mental Health and determined a working group be established for the Region.
 - No plan at this time for further community programs.
 - Incident Reporting System - suggested a group meet to discuss need to pursue continuum wide solution.
- **Lunch With Leadership**
Lunch With Leadership was held with representatives from our Lab, DI, and Rehab departments. This engagement provides for the opportunity to bring forward concerns, recognize the contributions of others, and enable the opportunity for direct engagement with senior team representatives. As a result of our most recent engagement, opportunities for improvement have been identified and are being actioned accordingly.

Tomorrow’s Riverside Today - Investing Today to Support Tomorrow

- **Security Upgrades**
 - Continued focus on expansion of CCTV capabilities for full site coverage.
 - Enhancing service agreement with Lakeland Security.
 - Advancing development of Security Guard Program.
 - Moving security homebase to back of main entrance admitting location.

Striving To Excel in Equity, Diversity & Inclusion (EDI)

- **Indigenous Liaison Update**
 - Focused on engagement with First Nations (Chiefs and health care representatives). The purpose of our engagement is to advance our relationship building, ensuring our Indigenous communities are an active part of their care, and to support us in continuously improving our care for our Indigenous patients, residents, and clients.
 - Continuing to support GHAC in addressing gaps in Indigenous Care Coordinator (ICC) staffing levels and enhancing care to community members.
 - Increased attendance in emergency department as people become increasingly aware of Indigenous Liaison and ICC programs within LVGH.

Board Chair, Chief of Staff & Senior Leadership Report - May 2025

Open Session

- Working with human resources to engage Robert Horton (Seven Generations) to support focused in-person Cultural Education sessions for staff in October.
- **Ontario Health Team Update**
 - Western Management Consultants have been engaged to do a community needs assessment process for the Rainy River District Ontario Health Team (RRDOHT). Will be engaging all community partners, municipalities and PFAC as well as holding Town Hall meetings in communities.
 - Primary care application to Ontario Health on behalf of the RRDOHT has been completed for the P9A area code (initial call out area). Expect that the next call will be for Rainy River and Emo area codes (engagement regarding current plans will have to be considered by OHT).
 - June will have face to face meeting with all partners and consideration to increasing membership to the OHT is on the agenda.
 - Discussion with EMS services pending regarding partnership for RAAM (mobile services).
 - Attended RSSN in person meeting in Thunder Bay to review progress to date.
- **Quality Assurance**
 - Preparing for new Kiosk survey workstations to go-live. IT has programmed units and current location map is being finalized. LVGH will be the initial location with expansion at other sites planned for August 2025.

Thank you to the Riverside Team for their submissions, they are invaluable in the preparation of this report.

Respectfully Submitted,

Diane Clifford, Board Chair
Dr. Lucas Keffer, Chief of Staff
Diana Harris, Chief Nursing Executive
Carla Larson, Chief Financial, Information & Technology Officer
Joanne Ogden, Quality Assurance & OHT Executive Lead
Henry Gauthier, President & CEO
RHC Directors, Managers & Supervisors